

FINAL

LCC MEETING – RECORD OF CONCLUSIONS

OCC Boardroom

24, Enniska/February 2011

Present:

Linda Delormier, LCC Coordinator - Chairperson
Leslie Skye, LCC Program Assistant - Recorder
Ron Skye, LCC/Justice Representative
Kahsennenhawe Sky-Deer, Chiefs Oversight Committee
Martin Leborgne, Chiefs Oversight Committee
Joe Delaronde, LCC/Communications Representative

Absent:

Chief Mike Bush, Chiefs Oversight Committee
Clinton Phillips, Chiefs Oversight Committee
Jean Pommainville, LCC/Legal Services Representative
Peggy Mayo-Standup, Chiefs Oversight Committee
Jeffrey Diabo, LCC/OCC Representative

AGENDA

1. PREVIOUS RECORD OF DISCUSSIONS – February 17, 2011

The February 17, 2011 Record of Conclusions were reviewed. Any additional changes should be sent to Leslie Skye as they will be finalized by 4:00 PM today.

2. ANTI-TOBACCO REQUEST FOR LEGISLATION

Joe reported that the press release will go out in next week's Eastern Door. He will also send Leslie copies of the press release and confirmation of the completion of all minimum communications standards activities.

Jeffrey and Trina are compiling information. Once all the minimum communication standards are fulfilled, he will inform the LCC of communications strategy.

Action(s):

1. Joe will cc Leslie copies of the press release and confirmation of the completion of all minimum communications activities

3. SANITARY CONDITIONS LAW

Linda received confirmation of SCL mandate, scope, purpose and intent, and approval to place SCL onto the Legislative Calendar, effective immediately.

Next Steps:

- Meet with Melanie Gilbert and Heather Jacobs-Whyte to explain next steps in CDMP and what they're responsible for.

Action (s):

1. Linda & Leslie develop a Type II process timeline and flow chart.
2. Linda will meet Melanie & Heather Jacobs-Whyte to explain next steps in CDMP.
3. Re-do Type II Flow Chart to reflect changes.

4. ANNUAL REVISIONS

Linda explained that the Quality Assurance Work Instructions (QAWI) will consolidate internal and external procedures within CDMP. QAWI is considered an internal document.

A) LCC Mandate:

Reviewing the updated version of the Mandate (revised: 6/3/2010).

B) CDMP Flowchart Revisions

Revisions to the Quality Assurance Work Instructions (QAWI) continue. Members will receive a draft copy of the QAWI and the Type II Flow Chart within the next two weeks.

Action(s):

1. Linda & Leslie provide LCC members copies of the QAWI and the revised Type II Flow Chart at the March 10, 2011 LCC meeting. This will identify steps and responsibility of proponent and LCC.
2. Linda will send revised Type II Flow Chart and draft timeline to Melanie and Heather by Monday, Feb. 28/11.

5. COMMUNICATIONS ACTIVITIES/PLANS

Linda informed that the LCC/CDMP Television show is scheduled to begin in March 2011. Direction by the LCC was given last summer. The show was slated to begin in the fall. Unfortunately with Linda's leave it is only happening now. Each show will be 30 minutes for a total of 12 shows. Joe will take the lead along with Communications. LCC will assist with content.

6. RYAN RICE REQUEST FOR REMOVAL ON LCC

Discussion Item: Ryan's request to be removed from the LCC was reviewed.

Decision: Ryan will remain. F & A's presence is required in order to ensure the political and operational directions within the MCK match. Ryan will attend on an as needed basis and asked the group for understanding and flexibility at budget and audit periods.

Additionally, Linda invited Ryan to attend monthly global updates with Chiefs at Strategic Discussions (the first three months have been scheduled beginning March 3, 2011).

7. MISCELLANEOUS/NEXT MEETING

YOUTH FORUM

Kahsennenhawe updated on last Youth Forum meeting.

Action: Linda and Kahs will collaborate to ensure LCC and KYF activities are shared with the youth.

ONKWARIWASHON:'A

Decision: A Spring edition will be published.

Action: Joe will be taking the lead. Linda will edit and Leslie will manage & collect LCC content.

JUSTICE

Ron reported completion of updates: 1) Justice Law update & 2) confirmation of Sophia as site administration for SharePoint on Justice.

NEXT MEETING: Thursday, March 3, 2011 (*Strategic Discussion - 9:00 a.m. Lrg. Conf. Rm.*)

LS/LCC/ROC/FEB.24.2011